

**CITY OF BAY CITY**  
MINUTES • JUNE 08, 2021

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

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**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

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Robert K. Nelson

**Councilman**

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Jim Folse

**Mayor Pro Tem**

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Jason W. Childers

**Councilman**

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Brent P. Marceaux

**Councilwoman**

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Becca Sitz

**Councilwoman**

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Floyce Brown

***Bay City is committed to developing and enhancing the long-term prosperity, sustainability, and health of the community.***

**CALL TO ORDER**

Mayor Robert K. Nelson called the meeting to order at 6:00 p.m.

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Mayor Pro Tem Jason Childers*

**CERTIFICATION OF QUORUM****PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Jason W. Childers  
Councilwoman Floyce Brown  
Councilman Jim Folse  
Councilwoman Becca Sitz

**ABSENT**

Councilman Brent P. Marceaux

**MISSION STATEMENT**

The City of Bay City is a community that fosters future economic growth, strives to deliver superior municipal services, invests in quality of life initiatives and is the gateway to the great outdoors. We encourage access to our unique historical and eco-cultural resources while maintaining our small-town Texas charm.

*Mayor Pro Tem Jason Childers*

**APPROVAL OF AGENDA**

Motion made by Councilwoman Brown to approve the agenda, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

**APPROVAL OF MINUTES****1. Minutes of Council Workshop meeting on May 11, 2021**

Motion made by Councilwoman Brown to approve the minutes of May 11, 2021 workshop, Seconded by Mayor Pro Tem Childers. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

**2. Minutes of City Council Regular Meeting on May 11, 2021.**

Motion made by Councilwoman Brown to approve the minutes of May 11, 2021 Regular meeting, Seconded by Mayor Pro Tem Childers. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

### **PUBLIC COMMENTS**

David Torrez, 1616 Cottonwood, is discouraged by City not maintaining their mowing. Mr. Torrez also spoke regarding high water bills, pot holes, and what to do with excess trash.

Jerry Schmitt, Chateaux Drive, hasn't seen the mosquito fogger.

Ernestine Evans, 3407 Weinletrap Dr., spoke about her high water bill, giving a background of past amounts. She had called the City who told her she has a leak, but she did not find any leaks.

Scotty Jones, City Finance Director, addressed Council regarding the recent water bills. Ms. Jones explained that the meter collectors were down for two months and the City had to do estimate meter readings. Consumption from the February freeze where residents left water running also was a contributor. The City is giving credit plans, sewer caps for hardships, and doing a physical meter reading. So far they have done up to 161 sewer credits and bill adjustments as well. Mayor Pro Tem asked to put this discussion on the June 22nd agenda to discuss calculations of water billing.

### **CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

#### **3. Ratification of Declaration of Local State of Disaster**

Motion made by Mayor Pro Tem Childers to approve the consent items, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion Carried.

### **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

#### **4. Discussion ~ Hamman Road Drainage.**

Matt Breazeale, PE; Jones & Carter, gave a presentation of the Hamman Road drainage showing the water sheeting and directional flows. Mayor Pro Tem Childers asked about Holly Lane and would a ditch help. Mr. Breazeale replied that the south is higher and would be going against grade. Mr. Breazeale also added that to put ditch along Hamman would be deep and wide 24' wide and poses a traffic safety issue. He advised to increase inlet at Chateaux and Hamman. Mr. Breazeale also proposed to capture, reroute and upsize inlets.

#### **5. Presentation ~ Feasibility study of Public Safety Headquarters.**

Stephen Lucchesi with Ziegler Cooper Architects presented Council the feasibility of the proposed location for the Public Safety Headquarters and space utilization.

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Shawna Burkhart, City Manager, stated that they will bring a comparison to rebuilding versus building new.

**6. Planning ~ Discuss, consider and/or take action on the City's Strategic Plan / Council Goals for Fiscal Year 2022.**

Motion made by Councilwoman Brown to approve the City's Strategic Plan/Council Goals for Fiscal Year 2022, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

**7. Property ~ Discuss, consider and/or approve the acceptance of a Special Warranty Deed from grantor Tenaris Bay City, Inc. of property being 2.00 acre tract of land in the M. O'Connell Survey, Abstract 476, and the J. Duncan Survey, Abstract 150, Matagorda County, Texas, being out of and a part of that certain call 1,010.23 acre tract recorded under County Clerk's File Number 20133675, Official Records, Matagorda County, Texas.**

Motion made by Mayor Pro Tem Childers to approve the acceptance of the Special Warranty Deed, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried.

**8. Discussion ~ Discuss replacement options of vacated Council Position 3.**

Mayor Nelson discussed with Council that they need to appoint someone to fill the vacancy left by Brent Marceaux. Mayor Nelson emphasized the need for a quorum as we are reviewing the budget and approving the budget and tax rates. Mayor Nelson gave three names for consideration, Councilman Folse added a name. Councilwoman Brown had some reservations. Mayor Pro Tem Childers requested that Council move quickly. Anne Marie Odefey, City Attorney, recommended that the four names submit a resume, put an add in the paper for more interested candidates. Deadline to receive resumes will be Friday, June 18th. Candidates may give brief introduction at next June 22nd meeting. Ms. Odefey continued that Council could select the candidate of their choice in the Executive Session and swear in the candidate afterwards.

**9. Petition ~ Discuss, consider, and/or accept the Petition for the creation of a Public Improvement District within the corporate limits of the City of Bay City, Texas.** Shawna Burkhart, City Manager

Item removed from agenda.

**ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS**

Councilwoman Sitz requested that the sidewalks pending down Highway 35 and also maintenance on sidewalks on highway 60 be brought up in an open session. Councilwoman Brown stated that a utility line was repaired on Willow Street, but the City did not properly

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repair the road. Councilman Folse questioned the brush pickup. Councilwoman Sitz requested a report on garbage collection.

**ADJOURNMENT**

Motion made by Mayor Pro Tem Childers to adjourn the meeting, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilwoman Sitz. Motion carried and the meeting adjourned at 7:41 p.m.

**PASSED AND APPROVED**, this \_\_\_\_ day of \_\_\_\_\_, 2021.

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ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

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JEANNA THOMPSON  
CITY SECRETARY